



Minutes of the Annual General Meeting (AGM) of The European

Society of Association Executives (ESAE) held at the offices of Interel

Rue du Luxembourg, Brussels on 17 June 2010, at 10.30am.

10 members were present (of which 7 were Board members) and 7 proxies had been received. In addition, 2 members of the secretariat were in attendance, and 3 non-members.

1/ Welcome and apologies

The President, Luc Maene, opened the meeting at 10.40 with a warm welcome to those present. The President confirmed that the quorum (20% of active members present or represented by proxy) had been reached.

The President thanked those present for attending and for contributing to the breakfast briefing held earlier in the day.

Apologies had been received and were noted on the attendance register.

2/ To approve the minutes of the AGM held on 16 June 2009

There were no matters arising from the minutes.

Proposer: Rachel Barlow

Seconder: Maria Teresa Scardigli.

Minutes approved.

3/ To approve the Board report for 2009

The President gave an overview of activities during 2009, as outlined in the report that had been circulated to the membership.

Proposer: Rachel Barlow

Seconder: Maria-Teresa Scardigli

Board report approved.

4/ To approve the accounts for the year ended 31 December 2009

In the absence of Paul Neale, as Treasurer, Pauline Ironside from the secretariat talked to the financial report for the period. Total income of €36,410 was achieved with total expenses of €29,869, generating an overall surplus of €6,542 in 2009.

Proposer: Tom Reiser

Seconder: Rachel Barlow

Accounts approved.

5/ To confirm the composition of the ESAE Board

The President thanked the Board for their contribution over the past year, in particular new members Christoph Raudonat and Tom Reiser. He then informed the meeting that Norman Rose, ESAE's Vice President had resigned from the ESAE Board and as an ESAE member.

The President proposed that Tom Reiser from Interel be confirmed as Vice-President.

This motion was adopted unanimously.

There is therefore now a vacancy on the Board, to be filled preferably by an association executive. A request for nominations to be issued by Secretariat post-AGM.

The President then presented the proposed Board for the year 2010-2011 and requested the AGM to ratify the following composition:

- o Luc Maene, IFA – FR (President)
- o Thomas Reiser, Interel – BE (Vice-President)
- o Paul Neale, Not for Profit Business Solutions - UK (Treasurer)
- o Rachel Barlow, Advice - BE
- o Emmanuel Chantelot - European Biopharmaceutical Enterprises - BE
- o John Graham, ASAE – USA
- o Christoph Raudonat, AIJA - BE
- o Maria Teresa Scardigli - Kellen Europe - BE
- o Josef Schoppig, AC-Treuhand – CH
- o Pablo Serrano - ASPACK / Korazza Ejecutivos – Spain

- o Pauline Ironside, AVA – UK (Ex-Officio)
- o Susan Sarfati, ASAE, USA (Observer)

- o Marcel Vissers – Meetings Media – BE (Observer)

The President, Vice-President, Treasurer and Board were confirmed by the AGM for the period 2010-2011 as presented. The motion was adopted unanimously.

5/ ESAE Ongoing activity

• Events

It was agreed that the Breakfast meeting format worked well and should be continued every 6-8 weeks. Networking events targeted at CEOs also to be considered. This is to be tried out at the annual congress, if possible

• Expansion of Board and committee representation

It was agreed that ESAE would benefit from expanding its Board membership and to engage more members in committees. A request for volunteers would be followed up by the secretariat.

• Secretariat provision

The current secretariat provider, AVA Ltd had given notice on its contract, to end March 2011. The Board is currently considering options for future secretariat support, with a recommendation for a full time Secretary General post to be created, based in Brussels.

6/ Conclusion

The President thanked members for their attendance and expressed his gratitude to Interel for hosting the meeting, for their hospitality and support.

The 2010 Annual General Meeting closed at 12.00 hours.